

# PROJECTA

Projecta Ltd. is leading Bulgarian Project Management consulting company based in Sofia, Bulgaria

[www.projecta.bg](http://www.projecta.bg)

# PROJECTA

Specialized exclusively in project management consulting

Clients: large companies, ministries and other government institutions, small and medium enterprises

Highly qualified experts with international Project Management certifications

Member of Bulgarian Project Management Association (BPMA) and International Project Management Association (IPMA)



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## Services

- Project definition
- Project management
- Project management coaching and mentoring
- Development of project management guidelines, procedures and forms
- Implementation of project management methodologies and project management offices
- Preparation of Terms of Reference and technical specifications
- Preparation of tender documents and tender proposals
- Tendering
- Project management training
- Project management certification

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## Methodologies and standards we apply:

- Project Management Body of Knowledge Guide (PMBok Guide) – Project Management Institute, USA
- PRINCE2 (Project Management Methodology) – AXELOS, UK
- IPMA Competence Baseline v.3 (ICB3) - International Project Management Association (IPMA), Switzerland
- TenStep Project Management Methodology, TenStep Inc., USA
- ISO 21500:2012 - Guidance on project management, International Standards Organization

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## Main project management training subjects:

- Project management
- Cost and time management
- Risk management
- Leadership and communication
- Teamwork
- Negotiations

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## Project management certification services we provide:

- Project Management Professional (PMP®), Certified Associate in Project Management (CAPM®), PMI Agile Certified Practitioner (PMI-ACP)® - Project Management Institute, USA
- Certified Project Manager (IPMA-C), Certified Project Management Expert (IPMA-D) - International Project Management Association (IPMA)
- PRINCE2® Foundation, PRINCE2® Practitioner – AXELOS, UK
- AgilePM® Foundation, AgilePM® Practitioner – APMG, UK
- Other certifications: ITIL, Scrum, Agile, SixSigma, CBAP®